



Fine Choice Foods Ltd. specializes in the manufacturing of Asian-themed foods such as: spring rolls, samosas, dumplings and sauces. For over 30 years, we have been supplying food service providers and retailers across Canada and regionally in the US. For more information, please visit our website at: www.finechoicefoods.com

Position: Supply Chain Manager

Reporting to the Plant Manager, the Supply Chain Manager will liaise with all departments to ensure success of the supply chain while planning future capacity requirements to meet needs of the overall business. You are a self-motivated individual, who has a high sense of urgency and can deliver consistent results.

Primary Responsibilities:

- Logistics
 - Manage the entire outbound logistics program for domestic and export sales.
 - Analyze logistics and freight information to identify areas for cost savings and/or improvements in operational efficiencies.
 - Work with customs brokers to ensure export sales are executed accurately, on-time, and cost effectively.
 - Manage all product duty information & assessment of duties for new export products.
 - Work with the production team to ensure a smooth hand off of all inbound cargo for production.
- Warehousing
 - Manage the in-house logistics program and integrate with third party warehousing and carrier shipment planning.
 - Ensure accurate inventory levels.
 - Review existing flow of finished goods to ensure proper picking, packing and identification of customer shipments.
 - Responsible for all inventory accuracy activities, including cycle count program and root cause analysis on all inventory adjustments.
 - Implement corrective and preventative actions to reduce or eliminate inventory inaccuracies.
- Purchasing
 - Review vendor shipping terms to identify opportunities for improving shipping efficiencies, reduce costs, reduce lead-times, and improve inventory turns.
 - Work closely with sales, production and warehouse departments.
 - Manage, build, negotiate, and evaluate vendor relationships and purchasing agreements.
 - Liaise and build strong relationships with suppliers and vendors (internal and external), finding ways to reduce costs and improve performance.
 - Drive strategic sourcing of ingredients and alternate supplier identification.



- Develop hedging strategy on key commodities.
- Manage, coach and lead the supply chain team to set and execute company objectives.
- Other duties as assigned by the Plant Manager or the Company.

Skills and specifications:

- Degree or diploma, preferably in business or supply chain management or equivalent experience.
- Five years of supply chain or cold chain experience, preferably in a manufacturing environment
- Good understanding of trucking and rail movements – both refrigerated and frozen inventory.
- In-depth understanding of logistics, shipping, procurement and supply chain.
- Proficient in Microsoft Office.
- Self-motivated and passionate individual and can deliver consistent results on multiple priorities.
- Good interpersonal skills with the ability to work well in a team environment.
- Ability to analyze issues and apply critical reasoning for problem solving.
- Strong working knowledge of an ERP system.
- Experience with ERP and WMS an asset.
- Fluency in Cantonese or Mandarin is an asset.

Location: East Richmond

Fine Choice Foods offers a competitive salary and comprehensive benefits program (health & dental, MSP and Retirement Savings Plan). Interested applicants must apply directly via email to: jobs@finechoicefoods.com. We thank all applicants for their application, but only those selected for interviews will be contacted.

Fine Choice Foods is an equal opportunity employer that embraces diversity in the workplace and encourages applications from qualified women, men, visible minorities, aboriginal peoples, and persons with disabilities.